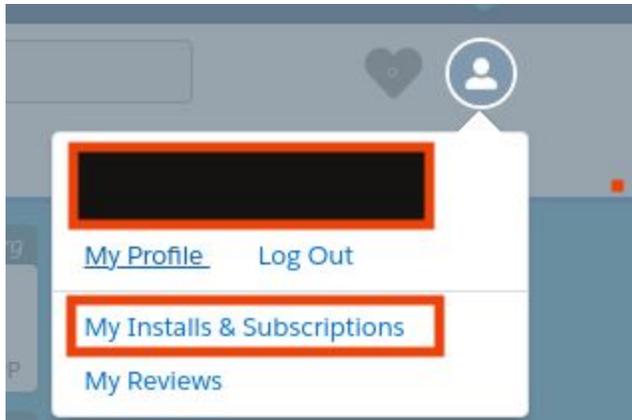


How to upgrade your existing Enhanced Attachment installation

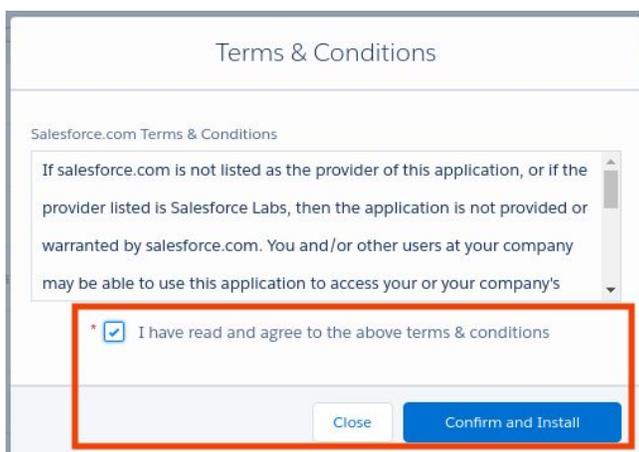
- 1) From your internet browser navigate to <https://appexchange.salesforce.com>
- 2) If needed log into the site with your Salesforce credentials for your production org where the app installed.
- 3) Click the profile menu icon located near the top-right and select **My Installs & Subscriptions**.



- 4) From your installs page locate the row where Enhanced Attachment is listed. If an update is available you will see an **Update Available** option available. Click on it to start the process of the upgrade and follow the instructions.

LISTING	LISTING TYPE	UPDATED	INSTALLED	PAYMENT STATUS
 Enhanced Attachment	APP	Update Available		Active Subscription

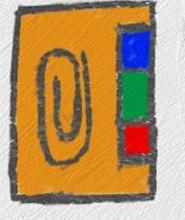
- 5) You will be prompted with a Terms and Conditions dialogue. Review the information and check the box and click on **Confirm and Install**.



- 6) You will need to re-login to your Salesforce org again. If you want to upgrade a sandbox instead, change the url from login.salesforce.com to test.salesforce.com and refresh the browser page.

How to upgrade your existing Enhanced Attachment installation

- 7) After logging into you will be directed to the install confirmation page. Select the preferred option (recommendation is to install for Admins only).



Upgrade Enhanced Attachment

By Adviceforce, LLC

i An earlier version is installed. It can be upgraded while preserving the existing data.
Installed: EA v3.0 (3.0.1) New Version: EA v4.0 (4.0)

Install for Admins Only

Install for All Users

Install for Specific Profiles...

[Upgrade](#) [Cancel](#)